

Scott Lindquist

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OBJECTIVE: *Desktop Publisher, Graphic Designer, Writer and Advertising Consultant*

SKILLS: Fully proficient in PC operating system, somewhat familiar with Macintosh platforms. Newsletter Design, Brochures, Postcards, Cataloges, PowerPoint presentations, Logos, Corporate Identity packages, Posters, Signs, Newspaper and Magazine Advertising, Church publications. Graphic Design, Layout, Desktop Publishing, Data Entry, Sales and Marketing. Public Speaker and Trainer. Software Programs: Adobe CS-3, Word XP, PageMaker 7.0, Adobe InDesign, PowerPoint, Filemaker Pro, Publisher XP, Corel Draw 8, Photoshop, Pageplus 11 & X2, Adobe Acrobat 8.0 Dreamweaver, HTML, Flash, Visio and Illustrator

June, 2007 - present Self Employed freelance graphic designer, writer and advertising consultant. (Used Photoshop, Illustrator, InDesign, PagePlus, PowerPoint) included postcards, newsletters, brochures, ads for newspapers, etc. **Developed projects from inception to conclusion – including writing, graphic design, advertising and marketing analysis of product and/or service being offered.** Client-companies included: Auto Claim Technology (postcards), Beyond Marketing (Corporate Identity Packages), Primary Health Care (Brochure, PowerPoint presentation), Aesthetics Atlanta (Postcard), Unity Christ Center, Unity of Gainesville Church, (Newsletters, Bulletins, Posters, Postcards, Ads) Center for Creative Living (Brochure), Conner Partners (PowerPoint), Errand Managers (Brochure), Carceron Systems Group (Postcard), Cherry Systems (Email marketing), Equity Management Co. (Postcard), Management Safety Solutions (Brochure), R.S. Griffin Co. (Logo)

5/2004 – 6/2007 Heirloom Pianos (using InDesign, Pagemaker, Illustrator, Photoshop, PowerPoint) **Developing ad campaigns, Graphic Design, writing** (postcards, catalogues, newspaper ads, store signage, HTML e-mails, fliers, newsletters and other small store-related projects.) Marietta, GA

11/2000 – 4/2004 *(worked part-time for each church)* Unity North Atlanta Church (used Pagemaker, Adobe Acrobat) **Graphic Designer, Writer** (newsletters, fliers, brochures, manuals, tickets, church bulletins and types of marketing pieces for mailing, pdf newsletter, newspaper ads) Marietta, GA

Atlanta Unity Church (used Pagemaker and Publisher) **Graphic Designer, Writer** (newsletters, fliers, brochures, manuals, tickets, church bulletins and types of marketing pieces for mailing, newsletters) Atlanta, GA

Jan – Dec, 2002 The Network (used Network Database software) **Interview Specialist** (handled ethics violations via telephone, generated reports) Atlanta, GA

6/2001 – 1/2002 Sprint Corporate Division (used MS word) **Publications Specialist** Writing and editing of sales presentations for corporate clients. Format technical sales manuals using Style Sheets in Word. Atlanta, GA

6/1997-12/2000 Kinko's (used Pagemaker, Quark Express, PowerPoint) **Desktop Publishing, Graphic Design** (resumes, fliers, brochures, newsletters, business cards, stationary, signs, catalogues, and overhead presentations.) Marietta, GA

ADDITIONAL SKILLS: Author of three books: *The Essential Guide to Date Rape Prevention* – (Sourcebooks 2007), *The Date Rape Prevention Book – The Essential Guide for Girls and Women* – (Sourcebooks 1999), *Before He Takes You Out – Safe Dating Guide for the 90's* – (Vigal Publisher, 1990) Published author of over 30 magazine and internet zine articles. I have also written numerous articles for magazines and e-zines. I have also Been a professional speaker and trainer for corporations and other groups.

AWARDS Georgia Press Association 'Best Advertising Idea 2004' Award for Heirloom Pianos campaign. (This campaign was responsible for company becoming #1 Piano Retailer in Nation).

EDUCATION High School Graduate, 2 years College, Graduate FCPTI, Kennesaw State University, various on-line and on-site courses in Photoshop, Illustrator, Dreamweaver, HTML, Flash, and other web design courses. Portfolio available.